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The Fairfield Area School Board met on Monday evening, October 23, 2023 at 7:00 p.m. in the district boardroom for a regular Board Meeting. Prior to the Board meeting an Executive Session was held. The following members were in attendance, Mr. Jack Liller, presiding; Mrs. Kelly Christiano, Mrs. Lauren Clark, Mr. Matthew DeGennaro, Mrs. Lashay Kalathas, Mrs. Candace Ferguson-Miller, Mr. Tedd Sayres, and Mrs. Lisa Sturges. Mrs. Jennifer Holz was absent from the meeting. Also present were Mr. Thomas Haupt, Superintendent; Mr. Tim Stanton, Business Manager; Mrs. Nicole Steele Zepp, Technology Director; Mr. Todd Wolford, Assistant Principal; and Attorney Gareth Pahowka, Solicitor.

**Minutes**

A motion was made by Mrs. Lauren Clark to approve the minutes of the Regular Board Meeting September 25, 2023 and Board Study Session October 9, 2023. Motion was seconded by Mr. Matthew DeGennaro. Motion carried (8-0).

**Presentations/Reports:**

The following individuals are responsible for updating the board on the current operations of their supervised areas. If you would like their full report, please follow this link:

https://www.youtube.com/playlist?list=PLEPDJP9udALGyQSlPPBEbCvcT-62mW2sY

* Superintendent
* Business Manager
* District Technology Coordinator

Three student council representatives provided the Board with an update on their activities.

**Public Comment** **Agenda Items** – There was no public comment.

**Consent Agenda**

Background: The following routine operational matters are presented for action by the Board of School Directors. Items that require special attention may be removed from the consent agenda upon request of a Board member.

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Mr. Jack Liller made a motion to amend agenda item O to change the wording from part-time to substitute. Motion passed.

Mrs. Candace Ferguson-Miller asked for clarification on agenda items V and W. After clarification was received a motion was made by Mr. Tedd Sayres to approve the consent agenda, items A through Z, the motion was seconded by Mrs. Lashay Kalathas. Motion carried (8-0).

**Administrative**

**Actions** A. Approved a revised job description for Head Cashier.

B. Approved a revised job description for Head Cook.

C. Approved a revised job description for Food Service Support.

D. Approved the 2023-2024 Occupational Advisory Committee (OAC), as required to support our Vocational Agricultural Program.

Michelle Miller Darlene Resh

Greg Gipe Robert Stanley, Sr.

Michaela Shorb Alexis Lansford

Dave Benner Kim Mayers

Seth Snyder Kevin Diehl

Deb Diehl Joseph Bolin

E. Approved the appointment of Lashay Kalathas to the Adams County Technical Institute Authority.

F. Approved a Field Trip Request from the HS Chamber Singers / Concert Band / Show Choir to travel to Williamsburg, VA, and Busch Gardens April 12 -13, 2024 to perform during a competition.

G. Approved a Use of Facilities Request from Fairfield Football, Inc., to use the Stadium Field on October 28-29, 2023 for youth football games.

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**Budget**  H. Approved expenditures of the General Fund in the amount of $1,100,190.46; Food Service in the amount of $41,762.76; Student Activity in the amount of $4,766.92; and Payroll Fund in the amount of $1,008,008.78 for total expenditures of $2,154,728.92 for the period of September 19, 2023 through October 12, 2023.

I. Approved bank reconciliations, as presented.

1. Approved the following individual(s) as bus / van drivers for the 2023-2024 school year. The contractor is noted.

Sandi Viands – Krise Transportation

Brenda Rowalt-Shellehamer – Krise Transportation

**Personnel** K.Accepted the resignation of Janyia Anderson, MS/HS Special Education Aide, ILS classroom, effective October 6, 2023.

L. Accepted the resignation of Thomas Shuffler, Elem Cafeteria Aide, effective October 13, 2023.

M. Accepted the resignation of Kathrin O’Brien, HS Ass’t Girls’ Track Coach, effective immediately.

N. Approved the employment of Lily Dante as a part-time elementary special education aide (autism support) at $14.36 per hour, effective October 16, 2023.

O. Approved the employment of Patricia Atkinson as a part-time elementary special education aide (autism support) at $14.36 per hour, effective October 23, 2023.

P. Approved the employment of Bonnie Whitney as part-time cafeteria aide at $13.85 per hour effective September 27, 2023.

Q. Approved the employment of Harmoni Iaea as a part-time cafeteria aide at $13.85 per hour effective October 6, 2023.

R. Approved the employment of Shaun Denney as a part-time cafeteria aide at $13.85 per hour effective October 10, 2023.

S. Approved a supplemental contract for Cole Nease as a HS Ass’t Football Coach for the 2023-2024 school year with salary per the Collective Bargaining Agreement ($2,648).

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T. Approved the employment of Kerry L. Harbst as a full-time School Psychologist effective November 6, 2023 with salary and benefits per the Collective Bargaining Agreement. Masters + 27 - Step 12 / $73,062 (prorated).

U. Approved an updated job description for School Psychologist.

V. Approved a Memorandum of Understanding (MOU) between Fairfield Area School District and Fairfield Education Association (FEA) regarding extended days for the School Psychologist for the 2023-2024 school year.

W. Approved a recommendation for Emily Solalinde to provide Homebound instruction for a period not to exceed 3 months in accordance with Board Policy #117, Homebound Instruction, and effective October 26, 2023.

**Policy** X. Approved the revisions to Policy 808, Food Services, on a second reading.

Y. Approved the revisions to Policy 610, Purchases Subject to Bid / Quotation, on a first reading.

Z. Approved the revisions to Policy 622, GASB Statement 34, on a first reading.

**Other Discussion Items:** (No action to be taken)

Reassignments:

* Involuntary reassignment for Joselyn West from HS/MS/Elem Gifted to include HS Spanish.
* Voluntary reassignment for Michael Schroder from Elementary Special Ed. Aide (Autism Support) to Elementary Classroom Aide K-4.

**Public Comment** – There was no public comment.

Mrs. Candace Ferguson-Miller asked about athletic fees, how they are determined and why the General Fund receives these fees.

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**Adjournment**

Mr. Jack Liller adjourned the Regular Board meeting at 7:25 p.m.

Respectfully Submitted

Mr. Jack Liller Mr. Tim Stanton

Vice President Board Recording Secretary

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